

Roedean

An independent 11-18 girls' day and boarding school in Brighton

Required as soon as possible

Compliance Operative (37 hours per week, full year)

Roedean is an extraordinary school, sitting within the South Downs National Park and overlooking the English Channel. It is not just the location, but our reputation for excellence in pastoral care, our strong academic focus, and our genuine belief in the importance of creativity and an all-round education, that makes Roedean unique.

The Compliance Operative will ensure the organization's compliance with various safety and regulatory standards, including but not limited to Legionella control, fire safety, emergency procedures, ladder inspections, and more. You will be responsible for conducting inspections, implementing preventive measures, and maintaining documentation to guarantee a safe and compliant working environment.

The successful candidate will have proven experience in a compliance or safety-related role and knowledge of relevant regulations and standards, including Legionella control and fire safety.

Salary based on Roedean NTS Point 13 - 19 - £23,761 - £26,647 per annum.

We welcome your interest in being part of our journey at a time of continued development.

Roedean is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. An enhanced DBS check is required for all successful applicants.

Please download an application pack from our website (www.roedean.co.uk/Vacancies) or contact Louisa Butler via vacancies@roedean.co.uk. Please note we do not accept CVs.

Closing date: 9am 22 April 2024.

Due to the need to appoint quickly we reserve the right to interview an appoint at any time.

www.roedean.co.uk

Registered Charity No. 307063